

EXAMINATION SCHEDULE
JANUARY 2014

8:00	Friday, Jan 16	Tuesday, Jan. 20	Wednesday, Jan. 21	Thursday, Jan. 22
8:10-9:10	Science	English	Math	Psychology
9:15	Dismissed from exam			Psych & Social Problems
				Marketing
				Journalism, Communications
				Make-up & Conflicts
<hr/>				
9:30	World Language	Religion	Social Studies	Make-up & Conflicts
9:40-10:40	Accounting			
	Business Mgt.			
10:55	<i>Dismissed after Closing Prayer</i>			
11:05 – 12:05		Make-up/Conflict Exams	Make-up/Conflict Exams	

Testing Days for the last week of the Quarter – If final test is needed it must be administered on the assigned day: 1/12/15 – Science, World Language, Business, 1/13 – Art Exam, Music Exam, English & Math, 1/14/15 – Art Exam, Music Exam, Social Studies & Religion. January 15 – is to be reserved as a Review Day with no tests administered.

POLICY FOR MAKE-UP EXAMS

All unexcused absences during exams MUST BE verified with notes from BOTH THE DOCTOR AND PARENT upon the student's return to school. A DOCTOR'S NOTE WILL NOT BE ACCEPTED AFTER THREE SCHOOL DAYS. If a student is granted an excused absence on a scheduled exam day, make-up exam will be scheduled during the Make-up/Conflict periods. If an absence is determined to be unexcused, the student will not be permitted to make-up the exam and the grade(s) will be calculated as an "F" (=0).

FAMILY VACATIONS DO NOT CONSTITUTE A VALID REASON TO BE ABSENT FROM EXAMS AS SCHEDULED ON THE SCHOOL CALENDAR.

All exams must be taken by Friday, January 23. If a student does not take all exams by Friday, January 23, and he or she does not have a doctor's excuse, the student will receive a grade of "zero =0" for any missed exams.

STUDENTS WHO MISS EXAMS BECAUSE OF OUTSTANDING TUITION - These students **ARE NOT TO REPORT TO SCHOOL** until the situation is responsibly addressed. When this obligation is taken care of, exams will be administered. However, this cannot go beyond Friday, January 30, 2015.